REDDING PERFORMING ARTS CENTER



EDUCATIONAL THEATRE HANDBOOK

REDDINGPAC.COM

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WELCOME TO RPAC



K. Brandon Baumann
Executive Director

Welcome to an exciting new season of theatre! We are thrilled to have you join our theatre classes, where creativity, imagination, and teamwork come to life on stage.
We believe each of you brings something unique and valuable to our group. Whether you are new to theatre or have previous experience, we are committed to helping you grow, learn, and have fun.

Throughout the season, you will explore various aspects of theatre, including acting and improvisation. Our goal is to provide a supportive environment where you can build confidence, express yourself, and develop a love for the performing arts.
We encourage you to come with an open mind, a willingness to collaborate, and a passion for storytelling. Remember, every rehearsal and class is an opportunity to learn something new and to be part of something special.
If you have any questions or need assistance, please do not hesitate to reach out. We are here to support you and ensure your experience is both enjoyable and enriching.
Thank you for being part of our RPAC family. We look forward to an incredible season filled with memorable performances and creative discoveries!

CODE OF CONDUCT

Redding Performing Arts Center is dedicated to creating a fun and safe environment for students to learn and grow in the performing arts. We believe that it is each individual's job to uphold our two main pillars: ownership and generosity. By doing so, we can foster a safe and creative environment where all students can thrive.

Student Rights

1. Students shall have the right to participate in an environment that is physically safe from internal and external threats.
2. Students shall have the right to learn in an environment free of harassment, intimidation, and bullying from peers or adults.
3. Students shall have the right to be respected by their teachers and their peers.
4. Students shall have the right to expand their experiences and opportunities through rigorous study.
5. Students shall have the right to know the rules and expectations for their behavior.

NO CELL PHONES!!

Student Responsibilities

1. Students shall be responsible for respecting RPAC property, ensuring safe conditions.
2. Students shall be responsible for their behavior, verbal and nonverbal language and communication.
3. Students shall be responsible for working to their potential in and outside of the classroom.
4. Students shall be responsible to accept the challenges of theatre and give their best efforts to participate in a timely and meaningful manner.
5. Students shall be responsible for arriving at class on time and prepared to participate, abiding by the dress code with required materials.

Conflict Resolution

If conflict arises between a student and another individual at RPAC the lead teacher of the class and Mr. Baumann should be made aware. We encourage a gossip free zone and strive to create a safe environment for all. We do not tolerate retaliation but rather encourage and seek to deescalate the situation and help find resolution. Please do not leave situations unaddressed.

Bullying

As an educational organization we take bullying and its impact seriously. Bullying of any form is not tolerated. RPAC has high expectations of outstanding behavior and we consistently challenge any behavior that falls below this. Anyone who knows that bullying is happening is expected to tell a member of our staff. Any victim of bullying will be dealt with in a sympathetic manner. If bullying is suspected or reported, the incident will be dealt with immediately by the informed staff member, and then discussed with the Executive Director. All staff will be informed so that close monitoring can begin. Parents of all parties will be informed.

This Code of Conduct is designed to promote a healthy and safe learning environment that encourages the academic, social, and emotional development of all students. Students are entitled to work in an educational setting free of harassment, intimidation, bullying, and violence. As such, Redding Performing Arts Center will maintain a safe environment free of harassment, intimidation, bullying, and violence. Additionally, Redding Performing Arts Center will not tolerate the illegal possession of weapons, alcohol, tobacco, e-cigarettes, vaping devices and/or other related paraphernalia, or other controlled or dangerous substances at any educational function on or off RPAC property. Any violation involving these items will bring severe sanctions, and the involvement of law enforcement officials should be expected. Also be advised that carrying or using a firearm will carry with it the most swift and severe of sanctions available.

SAFETY

At RPAC, safety is our #1 priority.
As the saying goes, "an injured actor is an unemployed actor!"
We want all students to have a safe, fun time in our classes, rehearsals, and shows.

RPAC RULES

1. No running. No roughhousing.
2. Only water, in a sealed, spill proof container, is allowed during classes, rehearsals and performances. Food is ONLY allowed in designated areas; at designated times.
3. Appropriate clothing and footwear are required at all times. No flip flops, crocs, slides, etc. No baggy or over-sized clothing.
4. If a prop or costume is not assigned to you by your director, do not touch it.
5. If a scenery is not assigned to you to be moved, do not move it.
6. If you are not trained and certified on a tool or piece of equipment, do not touch it.
7. If at any point during class, rehearsal, tech, or show you notice something that makes it unsafe for the show to continue, yell "HOLD!" and all movement stops.
8. If at any point during class, rehearsal, tech, or show you notice something that could be a safety hazard (but not an immediate threat), please notify a staff member immediately. At RPAC, we call these "Safety Violations" and we take them seriously.
9. If you make a mess, clean it up right away. If you need help, ask and we are more than happy to assist!
10. At all times, practice spatial awareness. We do not take unnecessary risks or engage in any behavior that could put ourselves, our fellow actors, or any other person at risk.

Safety in the theatre extends to crews, casts, and audience members. It requires awareness, common sense, and perseverance to eliminate hazards, avoid risks, and guard against carelessness. Thank you for doing your part to keep all of us at RPAC safe!

DROP OFF & PICK UP

Students should arrive 5 minutes before class begins (but no more than 10 minutes early)
Students must be picked up within 5 minutes of end of class (please be respectful of our staffs time)

During shows and extended rehearsals alternative Drop Off and Pick Up instructions may be given to parents via the Band App.

RPAC KIDS -Grades 1-4

Students must be dropped off at the door of RPAC Studios, they should not be allowed to cross the parking lot alone, or be dropped off in the driving lane. Students should arrive for class 5 minutes early to prepare their belongings to start class on time. Upon the completion of class, students will line up with a staff member in the breezeway. When picking up your student(s), please walk to your student(s) and acknowledge the staff member. Students will **not** be allowed to cross the parking lot without a familiar adult. Staff will not deliver the student to vehicles. A staff member will remain with the students until all have been collected.

YOUTH THEATRE -Grades 5-8

Students should arrive at RPAC 5 minutes before rehearsal begins and be prepared for class to start on time. Students should be picked up on time at the completion of class. Students will be in The Box lobby after class and are allowed to leave with a confirmation that their parent has arrived (i.e. a parent waves to a staff member or student audibly confirms that their parent has arrived).

ACTOR'S STUDIO & PERFORMANCE THEATRE

Students should arrive prepared for rehearsal 5 minutes before class is scheduled to begin. Students should be picked up on time upon the completion of class. Students must vacate the class space at the end of rehearsal and should be mindful of crossing quietly through our Timbre Cafe (theatre lobby) as this is a public space. Students waiting for a ride may wait inside, but students should be picked up within 5 minutes of end of class.

FACILITIES

The RPAC Campus spans across the Country Club Shopping Center consisting of 3 separate buildings:

- Timbre Theatre & Cafe - 3274 Bechelli
- RPAC Studios - 3266 Bechelli
- The Box - 3290 Bechelli

WAITING AREAS

You are welcome to wait in the in Timbre Cafe while your student is in class.

Families may not wait in the lobby of RPAC Studios or in The Box.

The RPAC Studios lobby is reserved for music students.

CLASSROOM VIEWING

In order to maintain a high quality educational experience for all of our students, our classes are closed rehearsals.

On the first day of class you are welcome to walk your student in to see the room and meet their teacher, but then we ask you to please exit.

PARKING LOT ETIQUETTE

-Please do not block parking spaces while dropping off, picking up, or waiting for your student.
-If you are waiting for your student please find a parking space, do not wait in the driving lane.
-If you are volunteering for a show please park behind the building near the green room entrance or in a parking space near the street to allow our patrons to use the most convenient spaces.
-Students in fourth grade or younger must be walked into their class by a grown-up. Students in fourth grade or younger will not be allowed in the parking lot without their grown-up. RPAC staff will not walk students to cars.

REDDING PERFORMING ARTS CENTER

CAMPUS MAP

TIMBRE CAFE & THEATRE

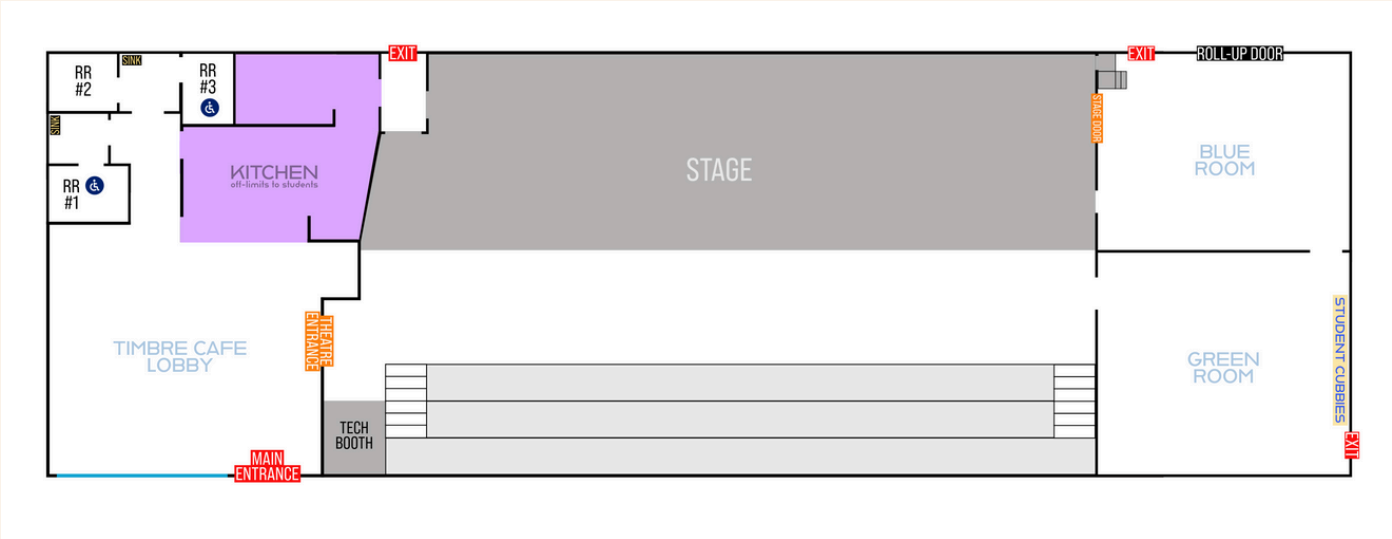
RPAC STUDIOS

THE BOX



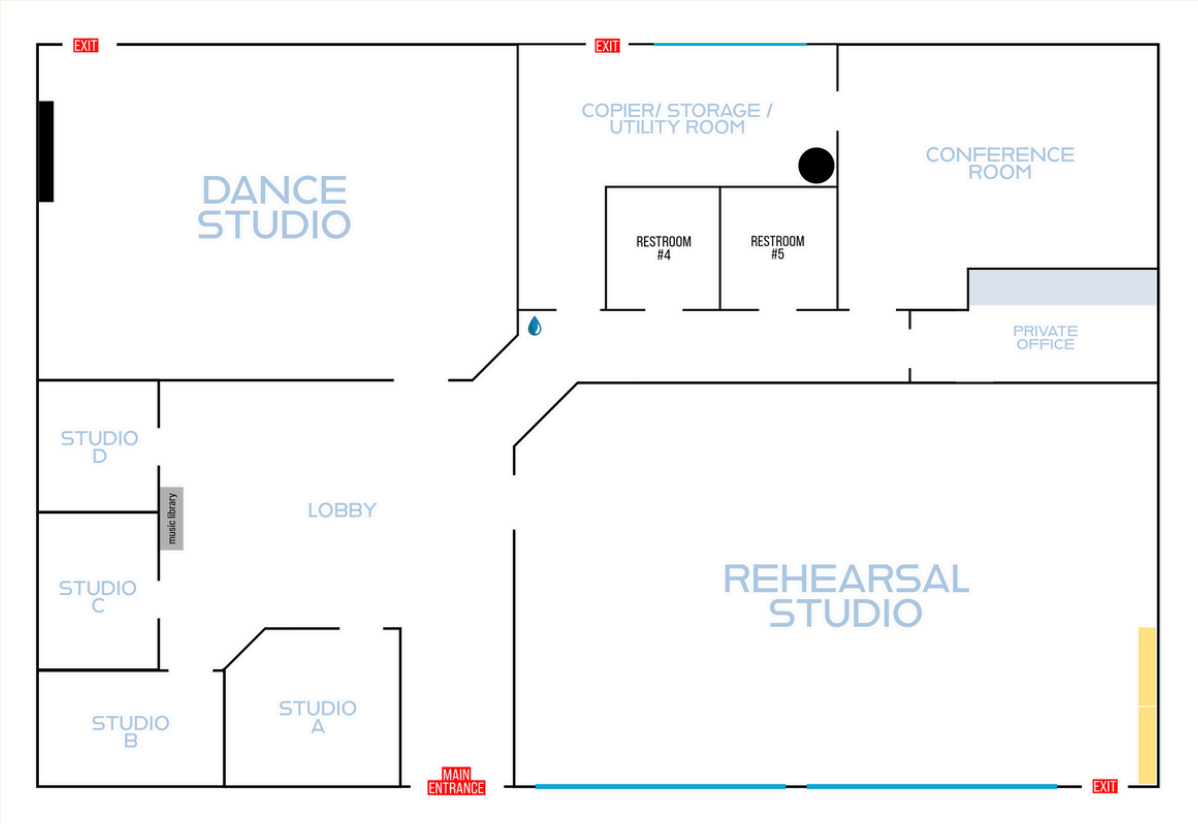
TIMBRE THEATRE & CAFE

3274 BECHELLI LANE



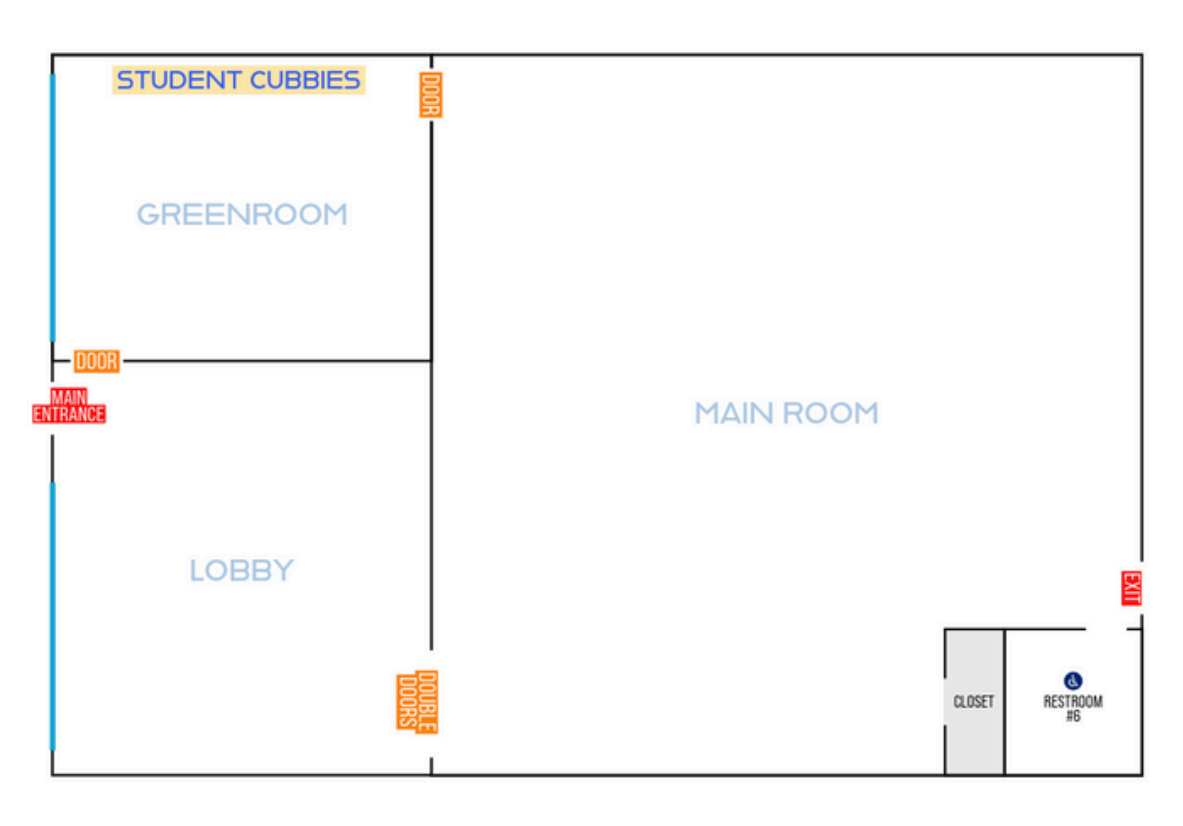
RPAC STUDIOS

3266 BECHELLI LANE



THE BOX

3290 BECHELLI LANE



CLASS CULTURE

WHAT TO EXPECT

At RPAC all theatre classes are rehearsals, and all rehearsals are classes. The focus of rehearsals is to introduce students to a variety of theatre, acting, vocal, and performance techniques. Rehearsals are an opportunity for students to build community with their fellow actors as they work together.

No toys, electronics or cell phones are allowed during rehearsals and students are expected to bring their full attention and energy to their participation. Rehearsals will begin and end as scheduled (unless otherwise notified: please see Tech Week section).



WHAT WE EXPECT

At RPAC, we are dedicated to providing our students with a fun and educational experience. This requires that students come prepared and arrive on time for each rehearsal. Upon arrival at class, students should be appropriately dressed with their required materials. Students should give full attention and respect to the teacher and be ready to jump in and fully participate in all activities. Students should treat their peers with kindness and respect. We expect all students to abide by our Code of Conduct, Theatre Culture Guide, and RPAC Safety Rules.

DRESS CODE

Students in all age levels are required to dress in rehearsal blacks and black jazz shoes for every class. Rehearsal blacks can be mid-thigh length shorts, pants or leggings paired with a black t-shirt or tank with a crew neckline, no spaghetti straps. If students wish to wear a sweater it should be solid black with their name clearly labeled inside near the neck tag. Rehearsal blacks should be comfortable, allow the student to move freely, fit close to the body and be free from designs and logos.



Students wear rehearsal blacks to create a neutral canvas to better embody their character without being distracted or influenced by their clothing. Rehearsal blacks also create a team uniform to unite the students as one.

WHAT TO BRING

- Sturdy 13 inch storage cube*
- Rehearsal Blacks
- Black Jazz Dance Shoes
- 3-pronged folder/binder
- Highlighter & Pencil
- Spill proof water bottle

** Storage cubes are used in place of bags or backpacks to hold all of your students personal belongings while on RPAC's campus. Students will take their storage cube home with them after each class. Storage cubes must fit into our 13 inch cubbies.*

DO NOT BRING

- Chewing gum
- Hats or hood-up hoodies
- Cell phones, toys, electronics
- Non-class related personal belongings
- Sandals/flip-flops/crocs
- Non-water drinks
- Spillable or leaky water bottles, tumblers
- Backpacks, book bags, tote bags, etc.

Any cell phone brought to class/rehearsal will be locked in our cell phone locker located in the green rooms until class is over.

CASTING & AUDITION PROCEDURES

RPAC KIDS Grades 1-2

All students are cast in age and ability appropriate ensemble roles.

RPAC KIDS Grades 3-4

Students have informal auditions during class within the group setting. Once the production team (teachers) have become acquainted with the students, their abilities and their strengths they will cast the students into roles that will allow them to grow as performers. These students are cast in principle, supporting and ensemble roles. Cast lists will be posted to the BAND App once casting has been completed. All students will be cast in the production.

YOUTH THEATRE

Teachers will provide students with audition materials before auditions begin. Students are expected to prepare themselves for auditions. Youth Theatre auditions are most often held during class. If the Director decides to hold auditions at another time you will be notified and invited via the BAND App. Cast lists will be posted to the BAND App once casting has been completed. All students must audition for placement in the show, but all students will be cast.

ACTOR'S STUDIO & **PERFORMANCE THEATRE**

Students are introduced to more formal auditions, similar to what they will experience in community or college theatre. This audition is for placement in the show, but all students will receive a role. Students will be provided with audition materials before auditions begin. If Auditions are held before the semester begins students will be notified via the Band App. Once casting is complete the director will post the cast list to the class Band.

We do not take the task of casting lightly. Casting is a thoughtful process aimed at giving every student stage time and growth opportunities. We encourage kindness and self-compassion as students navigate the full range of emotions that casting can bring. All feelings are valid, and we hope each student finds joy in their role and support for their castmates.

ATTENDANCE & TARDY POLICY PART 1

ATTENDANCE

Regular and on time attendance is expected of students until the end of the semester. Absences affect the entire class, not just you. Perfect attendance is the goal. If illness occurs please email your teacher. If you have conflicts with a class or performance, arrangement should be made with the teacher well in advance. There are no refunds or make-ups for missed group classes. These are semester long classes, as such, attendance is expected until the end of the semester.

ABSENCES

Absences should be few since they affect the entire class. Alternative rehearsal plans may need to be made to accommodate for you absence, as well as taking time to catch you up upon your return.

TARDIES

Arriving to class late affects the entire class. We start class on time and you are expected to be ready to participate. Habitual tardies will be dealt with at the teachers discretion.

CHRONIC ABSENCES

If the shows rehearsal schedule has been heavily affected by your absence an understudy may be asked to step in. Continued absences may result in the understudy earning performance rights to the role.

ATTENDANCE
& TARDY POLICY PART 2

MANDATORY

Mandatory is another word for required. All students are obligated to be at all rehearsals marked as mandatory. Missing a mandatory rehearsal may result in your understudy earning performing rights and/or you being asked to sit out of a performance.

WHEN TO KEEP YOUR CHILD HOME

- Have a fever of 100.4°F (38°C) or higher, or had one in the past 24 hours
- Had vomiting or diarrhea in the past 24 hours
- Have an unexplained rash or skin irritation
- Show signs of a contagious illness (e.g., COVID-19, flu, strep, pink eye, hand-foot-and-mouth)
- Feel too unwell to participate in class

FEVER FREE RULE

Students must be fever-free for 24 hours before returning.

REPORTING ABSENCES

Please message your director privately via Band if your child will miss class due to illness.

WITHDRAWAL POLICY

PROCESS

If a student needs to withdraw from class, families must submit a Withdrawal Request via email to **hello@redding.com.**

REFUND ELIGIBLITY

For withdrawals 1+ week before classes begin, families are eligible for a refund minus a $95 cancelation fee.

For withdrawals less than 1 week before class or after classes have begun we do not allow refunds of any kind, this includes withdrawals for any reason whatsoever including; illness, moving away, involuntary withdrawal due to student violating policies outlined in this handbook, etc

If you are on a monthly payment plan your balance is still due and will continue to be billed until the full amount has been paid. RPAC will pursue your payment in full by whatever legal means are nessisary.

THEATRE CULTURE

Theatre, like any environment, has its own culture, unspoken rules and expectations.

VERBAL RESPONSE TO CUES

There are many instances in which a verbal response to a cue from the director, instructor, or stage crew is courteous and expected. The most frequent and obvious occasion is when someone asks a question (i.e. “Are we ready?”, “__”). Other less obvious moments are during the following events:

“THANK YOU, 5!”

During rehearsals and performances, it is common for actors to receive a verbal cue to events such as “house opening”, “mic check”, “fight call”, “places”, etc. (see Terms & Phrases). When these cues are called, they are given with a time estimate as to when the actor should be at a certain place (ex. stage crew calls out “5 minutes to places” indicating that actors should be ready to start the show in five minutes. The actor should verbally respond “Thank you, 5” to acknowledge that they received the message).

“THANK YOU”

(during notes)

A a way of building a supportive and constructive mindset in theatre, actors should always respond to notes given to them with “thank you”. This verbal response indicates to the director/teacher that the actor understood the note given and has taken personal note (written or otherwise) of the new direction given.

NO CELL PHONES!!

CONDUCT AMONGST ACTORS & CREW

One of the most important aspects of conduct in theatre that we teach is having a growth mindset. This is a headspace that uses only positive reinforcement when faced with a difficult task or situation. A growth mindset, as opposed to a fixed mindset, says “I can’t do this yet” vs “I can’t do this at all”. A growth mindset also does not receive or give out negative feedback such as “that was awful” or “I’m not good at that”, but instead focuses on constructive criticism that says “what can I do to make that better?” or “how can I improve that?”. This thinking and behavior helps build community, fosters growth, and creates a safe place for actors to experiment.

Notes and directions are not to be given by actors to other actors. As with any team sport, the team has a leader and the players are not concerned with the activities of other players. Actors are not to criticize or comment on other actors’ costumes or prop pieces. Any thoughts that an actor may have about their own costume(s)/props or another’s activities, costume(s)/props should be kept to themselves or discussed directly with the director.

It is important for the cast and crew to be supportive of one another. When casting is announced for shows, it’s understandable that emotions may run high, but theatre is a team sport. Actors should be humble, courteous, and gracious when they receive their desired role as well as when they don’t.

TECH WEEK

Arrive to all tech and dress rehearsals in your foundational garments with your hair and make up show ready.

HAIR

Unless staff has given you specific hair instruction please style it according to the following:

BOYS: Hair styled neatly away from the face. Style should reflect the time period of the show.
GIRLS: Hair brushed and styled neatly away from the face. Braids work well.

REST UP!

Prioritize sleep, hydration and nutrition leading up to and during tech week. If you do become ill please take the necessary precautions to prevent the illness from spreading to your cast mates.

GREEN ROOM RULES

- No electronics or toys.
- No food, gum, candy, soda, juice, sport drinks, coffee, etc.
- No open water containers. No tumblers.
- Keep all personal items in your organization cube.
- Label all personal items with students first and last name.
- Be kind, support your cast mates, be a friend to everyone and follow directions.

JEWELRY

Unless instructed by the director and costumer, students must remove all jewelry before rehearsals and performances. Please leave it at home. No necklaces, bracelets, rings, chokers, hair accessories, face jewelry, earrings, etc.
Small, neutral colored stud earrings are generally okay.

MEALS

We recommend that your student arrive to extended rehearsals with all of their meals and snacks in hand. It allows them to use their meal times efficiently. We do not offer microwave access. Students can buy items from Timbre Cafe during breaks.

LATE DISMISSAL

We do our best to end extended rehearsals on time, however they occasionally run over. If we are running late we will send an update through the band app. Your patients is appreciated during those final few minutes.

PERFORMANCES



TICKETS

Tickets are NOT included in your tuition. Tickets can be purchased at ReddingPAC.com Early purchase of tickets is encouraged as our cozy venue only seats 130 guests and shows do sell out. All seating is reserved through our purchasing system

ZONE CLEAN
(RPAC Kids exempt)

At the end of each performance evening students are required to stay and clean their zone. Students will be excused as cast once zones have been cleaned and the director has had a chance to give notes.

LOBBY & HOUSE

The Lobby opens approximently 1 hour before show. House opens approximately 30 minutes before show. Students are not allowed in the lobby or house once they are open.

STRIKE

Strike is a theatre term used to reference the break down of show and cleaning of the entire venue to return it to pre-production conditions. It includes returning costumes and props to the warehouse, disassembling and storing set pieces. Participation in strike is required for all PT and YT students. A family representative is required to help for each RPAC Kids student.



COSTUMING

Costuming is included in your tuition.

But families are required to provide the following:

- Organizational cube no larger than 13 x 13 x 13 inches
- A spill, leak and drip proof water bottle (no tumblers or Stanley cups)
- Foundational garments
  - Girls: Nude colored tights and camisole leotard
  - Boys: Black compression bike shorts, white tank top undershirt, black no-show socks
- Rehearsal Blacks:
  - black leggings or jazz pants
  - black long sleeved shirt.
  - All rehearsal blacks must be free of logos and designs.
- Dance shoes. Generally we require black Jazz shoes. If your student's show or role requires an additional or alternative style of shoes we will communicate that with you early in the semester.



Articles that students bring to tech week and performances should be labeled with their FIRST and LAST name.

Purchasing, care, laundering and replacement of these items are the responsibility of the student and/or their family.

Costume Etiquette

1. A lot of care and attention goes into designing each show and costume. Often the designers, crafters, seamstresses and shoppers are backstage helping dress students. Cast members should keep this in mind and say only positive things about their costumes.
2. Cast members shouldn't say anything negative about their cast-mates' costumes. Compliments are always welcome.
3. If a costume is uncomfortable or a cast member has a concern about any element of their costume they need to talk to a member of the costuming team ASAP. We can't fix it unless we know about it.
4. If a costume becomes damaged or soiled at any point let a member of the costuming team know ASAP so it can be repaired or cleaned.
5. Do not eat or drink in costume.
6. Costumes should NEVER touch the ground. Costume pieces should always be returned to their proper places, i.e. on hangers. Costumes found out of place after each show will be held for ransom.
7. Arrive at call time in your foundational garments, we have limited private dressing areas, especially on show days.
8. Personal hygiene is of utmost importance. Please come to rehearsals and performances with a fresh body, even the tiniest actors should wear deodorant.
9. Cast members are not to leave RPAC until they have shown a member of the costuming team that their costume pieces are in their proper places ready for the next performance.
10. At the end of the run costume pieces and accessories should be returned to the costumer. `

"COSTUMES ARE ALLERGIC TO THE FLOOR!"

MAKE-UP

Families are responsible for providing their students with the required stage make-up. Students should arrive to all dress rehearsals and performances with their hair and make-up in show condition.

RPAC KIDS

A well stocked kids make-up kit consists of:

- Moisturizer
- Lip balm
- Neutral eye shadow
- Blush
- -Mascara
- -Lip stain

Make up should be neat and done by an adult. RPAC Kids are not allowed to bring or use make-up on their own at RPAC.

YOUTH THEATRE

Youth Theatre students have the option of building their own make-up kit using the RPAC Kids list as a reference, or students can choose in invest in a theatre make-up kit in preparation for joining Performance Theatre.
YT students should arrive at RPAC with their make-up already done. YT students will not receive make-up training during the semester.

PERFORMANCE THEATRE

Performance Theatre students are required to purchase a Ben Nye Personal Student Theatrical Creme Kit (aprox $26) as well as the items listed below. Students will be guided in how to apply their own make-up before dress rehearsals begin.

- Moisturizer and lip balm
- Primer
- Setting powder
- Make-up remover
- Lip stain
- Mascara

TO PROTECT OUR COSTUMES:
ALL MAKE-UP MUST BE TRANSFER PROOF.

FAMILY PARTICIPATION

Theatre thrives on a robust volunteer base. At RPAC, It is expected that each family contribute a minimum of 10 volunteer hours per semester.

For families with multiple students it is 10 hours total not per student.

VOLUNTEER CAPTAINS

Captains will be responsible for working during every show, except for the second to last show. Captains will be given 2 complimentary tickets for them and a guest to use during the second to last show.

Front of House Captain ensure all positions are adequately staffed, manage ticket scanners, ushers and snack bar staff, lead all front of house staff in facility cleaning during and after the show.

Green Room Captain staff and manage the green room and alley security parents in maintaining appropriate greenroom behavior and energy and ensure the green room is clean and returned to pre-show conditions at the end of every show.

Dressing Captain maintain costumes during dress rehearsals and shows, including quick repairs and stain removal, work closely with green room parents to manage quick changes

OTHER VOLUNTEER OPPORTUNITIES

- Cast party planner
- Sewing & Crafting
- Set building
- Scenic design
- Snack bar helper
- Ticket scanner
- Green Room Parent
- Usher
- Custodian
- Warehouse organizing
- Poster Hanging
- Security
- Ads & Sponsorships
- Tech Week Snack Liaison

Prior training may required for some volunteer jobs

VOLUNTEER HOURS CAN BE FULFILLED BY ANY FAMILY SUPPORT PERSON AGED 16+

BAND APP

BAND is a free group communication app that we use throughout the semester to stay in touch.

REQUIRED

We require all families to join BAND. It is the primary source of communication. We also require that your notifications are turned on so that you can receive urgent messages, reminders and schedule changes in a timely manner.

WHO SHOULD JOIN?

All RPAC Theatre Parents and High School age students.

Students are NOT allowed to join the RPAC Kids or Youth Theatre Bands. If students join them, they will be removed from the Band Group by administrators.

If a student has more than one parent who needs to communicate with us we invite them all to join!

MY PROFILE

Please include your FIRST and LAST NAME in your BAND profile, and your students name in your Bio. We strongly encourage a photo too! This allows us to know who we are interacting with.
If you have children in more than one theatre class you can create multiple profiles while keeping all communication in one place.

GROUP MESSAGING

If you have a questions that would benefit the entire group, please feel free to message the entire BAND. However, if your message or question is about your specific student please send a private message to our Staff.

PAYMENT OPTIONS

ALL REGISTRATIONS FOR GROUP CLASSES WILL NOW BE HANDLED THROUGH SAWYER.

FAMILIES MAY CHOOSE EITHER:

FULL SEMESTER OR PAYMENT PLAN (AUTOBILLED)

Tuition is paid in full at registration via ACH (preferred), or Credit/Debit card.

No Cash, Check or in-person payments will be accepted for group classes.

Enrollment is confirmed once payment is processed; confirmation email is sent at checkout.

Requires a $95 non-refundable deposit at registration, via ACH (preferred) or Credit/Debit, with a 3% surcharge added when using the Autobill payment plan.

Payment Method used at registration is charged automatically according to the payment schedule (outlined on the registration page). If a payment fails, the system retries daily until successful.

Payment Option can be updated/changed after the beginning of the semester by the family logging into their Sawyer Account.

USING CHARTER SCHOOL FUNDING

Families seeking charter school funding must first complete our Charter School Fund Request form - This is done PRIOR to completing registration. Once funding has been confirmed, THEN our Charter School Coordinator will connect via email, sending your family responsibility contract. Once the contract is signed, a code will be provided to use at registration, this code ensures that your charter school funds will be applied to your tuition.

Families may pay the family responsibility portion in full or setup an autobill monthly payment plan.

EARLY WITHDRAWL

Please see our withdrawl policy on page 16

REDDING PERFORMING ARTS CENTER

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